

# PRIVACY NOTICE BENEFIT BOOST SUBSCRIPTIONS

## INFORMATION GIVEN ON BENEFITBOOST.COM OR UBAAPPLICATION.COM

When you place an order, the order information passed through the application is delivered immediately to our local secure server which is PCI-DSS, SOC 1 and SOC 2 certified, firewall and password protected and is not stored on the web. We do not share the information except to the providers of the membership benefits and services in order to activate your membership. We hold your information in the highest regards and protect it as such. The benefit providers require the information collected on the Benefit Boost Subscription Enrollment Application and the information will only be given to the Membership Services Office to administer the benefits and services, along with the Third Party Administrator to administer the billing, & the Marketing Agency to send out fulfillment, newsletters and other membership updates. Benefit providers will verify your identity when you are accessing the benefit with the Benefit Administrator to make sure you are a current member. We are also PCI-DSS certified, so your billing information is protected.

## UPDATING YOUR MEMBERSHIP INFORMATION

Any information that needs to be updated, like address, email, phone numbers, payment information, or adding family members can be done using the forms, or you can call your Personal Member Concierge at 866.438.4274. You can also email us using the Secure Email Upload link located on the Member Billing Page of benefitboost.com. Please make sure to update any information that changes to ensure you continue to receive your membership information and newsletters. Billing is administered by the Third-Party Administrators: H A Partners, Inc. and HealthyAmerica Insurance Agency, Inc. (depending on state). Questions regarding billing of dues, Contact us at 866-438-4274.

## EMAIL COMMUNICATIONS TO ALL BENEFIT BOOST SUBSCRIPTION MEMBERS

We periodically will send Member Updates & News to all current Benefit Boost Subscription Members to inform them of updates, changes with the membership product, changes with benefits or services and more. We have an opt-out to receiving these emails on our Member Portal. To make sure that the important updates shared in member newsletters do not go to SPAM and to ensure it gets delivered, please add info@benefitboost.com to your Whitelist. We only send out newsletters once a quarter or less, unless there is a need for a special update.

## CONDITIONS OF USE, NOTICE & REVISIONS

If you choose to visit, benefitboost.com or ubaapplication.com or any subdomain of benefitboost.com or ubaapplication.com, and you have a concern about privacy, please send us a description to info@benefitboost.com, and we will try to resolve it. Unless stated otherwise, our current Privacy Notice applies to all information that we have about you and your account. We stand behind the promise we make and will protect our customer's information collected on all sites.